

BUSINESS FACILITY APPLICATION CHECKLIST

Please note that this is a standard list of requirements and that

*	Borrower's Registration Documents (CC, Pty Ltd, etc.)
*	Certificate of Good Standing – Ministry of Finance
*	Certificate of Good Standing – Social Security Commission
*	Certified Identification Documents (ID) of the shareholders/ members/partners /applicant in the case of sole proprietor
	Certified Marriage Certificates of shareholders/ members /partners (where applicable)
	Business Bank Statements for the past 6 months
	Promoters (Proprietor/members/shareholders) personal cheque account bank statements for the past 6 months
*	Statement of Assets & Liabilities of shareholder/ member/ partner (including statement of monthly income & expenditure)
	Profile/CVs of Key Personnel
*	Business Plan including Borrower's Profile
	Annual Financial Statements
*	Cash Flow Projection
*	Projected Income Statement for the loan period in case of term loans
	Debtors and Creditors Ageing list (where applicable)

i) Some of the information may not be necessary depending on,

- type of business
- borrowing entity
- whether proposed borrowing is for existing or new business

ii) Information marked with * is compulsory.

iii) Following a review of the application additional information may be requested for,

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