

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

(In terms of Section 55 (8) of the Public Procurement Act, 2015 (Act No. 15 of 2015))

Project Title: Procurement of Cisco Access Points.

Reference Number of Procurement: G/RFQ/NPM87/2021-2022.

1. **Scope of Contract:** Supply of Cisco Access Points.
2. **Procurement method used:** Request for Sealed Quotation
3. **Date of Invitation of Bids:** 26 October 2021
4. **Closing date for submission of bids:** 29 November 2021
5. **Date and place of opening of bids:** 29 November 2021, NIPAM Campus
6. **Number of bids received by the closing date:** Eleven (11)
7. **Responsiveness of Bids:** Eleven (11) bidders submitted their bids in response to the bid invitation.

7.1. Phase 1: Evaluation of Administrative and Legal Compliance (Mandatory Documents Requirements).

The table below illustrates the summary of bids in terms of responsiveness to mandatory documents during the first evaluation phase of administrative and legal compliance.

| # | Bidder's Name | Compliant / Non-Compliant | Reasons Non-Compliant |
|----|------------------------|---------------------------|--|
| 1. | Advance-Pro Technology | Compliant | Met all mandatory Requirement |
| 2. | Gadgets Namibia | Non-Compliant | Failed to submit a certified copy of Affirmative Action Compliance Certificate or Exemption in terms of Section 42 of Affirmative Action Act, 1998 thereof |

Directors: George Simataa (Chairperson), Nashilongo K. Shivute (Vice-Chairperson), Petrus T. Nevonga, Theo Mberirua, Petrus Shigwele, Walde Ndevashiya, Heritha Muyoba, Evelyn Naris-Zimba, Delvaline Mowes.

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| | | | |
|-----|---------------------------|---------------|--|
| | | | issued by Employment Equity Commission. |
| 3. | Virtua Technologies | Compliant | Met all mandatory Requirement |
| 4. | Green Enterprise Solution | Compliant | Met all mandatory Requirement |
| 5. | Onix Business Solutions | Compliant | Met all mandatory Requirement |
| 6. | Dimension Data Namibia | Compliant | Met all mandatory Requirement |
| 7. | Salt Essential | Compliant | Met all mandatory Requirement |
| 8. | Shine Technologies | Compliant | Met all mandatory Requirement |
| 9. | Xylo Technologies | Non-Compliant | Failed to submit a certified copy of Affirmative Action Compliance Certificate or Exemption in terms of Section 42 of Affirmative Action Act, 1998 thereof issued by Employment Equity Commission. |
| 10. | Ananzi Technologies | Non-Compliant | Failed to submit a valid Original Good Standing Social Security Certificate. |
| 11. | Sims Technologies | Compliant | Met all mandatory Requirement |

8. Phase 2. Evaluation of Technical Proposal

The table below illustrates the bidder's technical evaluation compliance in response to the terms of reference (Scope of Work).

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| # | Bidder's Name | Required Minimum Score 100% representing (70% of the weightage) | Qualified / Not Qualified |
|----|------------------------------|---|---------------------------|
| 1. | Virtua Technologies | 100% | Qualified |
| 2. | Green Enterprise Solution | 100% | Qualified |
| 3. | Dimension Data Namibia | 100% | Qualified |
| 4. | Shine Technologies | 100% | Qualified |
| 5. | Salt Essential | 100% | Qualified |
| 6. | Onix Business Solutions | 100% | Qualified |
| 7. | Sims Technologies | 100% | Qualified |
| 8. | Advance-Pro Technology | 100% | Qualified |

9. Phase 3: Evaluation of Financial Proposal (Part 1)

The table below illustrates the evaluation performance of bidders after archiving the required minimum technical score, and thus had their financial proposals evaluated based on the below formula: $[(\text{Budgeted Amount (50,000.00)} / \text{Quotation Amount}) * 100\%]$

| Name | Proposed Amount (VAT Inclusive) N\$ | Scored Points | Rank |
|------------------------------|--|---------------|------|
| Virtua Technologies | 45,043.29 | 111.00 | 1 |
| Green Enterprise Solution | 46,423.20 | 107.70 | 2 |
| Dimension Data Namibia | 47,167.85 | 106.00 | 3 |
| Shine Technologies | 50,581.60 | 98.85 | 4 |
| Salt Essential | 65,550.00 | 76.27 | 5 |
| Onix Business Solutions | 66,698.80 | 75.07 | 6 |
| Sims Technologies | 74,374.00 | 67.22 | 7 |

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|---------------------------|------------|-------|---|
| Advance-Pro Technology | 117,492.92 | 42.55 | 8 |
|---------------------------|------------|-------|---|

10. Final Evaluations (Financial Part 2)

This table illustrates the final score of the highest top three bidders on the financial evaluations calculated based on the following weighted formula: [(Technical Score)*70%]+[(Quotation "Financial Score Part 1")*30%]

| Name | Scored Points on Financial "Part 1" | Final Financial Score Points "Part 2" | Rank |
|------------------------------|-------------------------------------|---------------------------------------|------|
| Virtua Technologies | 111.00 | 103.30 | 1 |
| Green Enterprise Solution | 107.70 | 102.31 | 2 |
| Dimension Data Namibia | 106.00 | 101.80 | 3 |

11. Recommended Bid:

Based on the above evaluations, Virtua Technologies scored the highest as clearly indicated above, with the lowest economical financial proposal of N\$45,043.29 is within the budget provision of N\$50,000.00 for this procurement activity.

This procurement will be awarded to **Virtua Technologies at N\$45,043.29.**

Yours sincerely,


 Ms Maria N. Nangolo
 Accounting Officer

Directors: George Simataa (Chairperson), Nashilongo K. Shivute (Vice-Chairperson), Petrus T. Nevonga, Theo Mberirua, Petrus Shigwele, Walde Ndevashiya, Heritha Muyoba, Evelyn Naris-Zimba, Delvaline Mowes.

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