

TRAINING SCHEDULE 2022

REGISTER WITH THE CONSORTIUM (NIPAM,NUST,UNAM) FOR FUNDAMENTALS OF PUBLIC PROCUREMENT MANAGEMENT

COURSE DESCRIPTION

The purpose of this short course is to introduce participants to an integrated approach of procurement management and provide them with an understanding of how to improve the effectiveness and efficiency of procurement in the Namibian context. The course is aimed to equip participants with the ability to understand the procurement management and teach participants varied strategies to manage procurement process in a modern environment. This programme will be facilitated by NIPAM, UNAM and NUST.

ENTRY REQUIREMENTS

To be considered in this course, the candidate must have a basic understanding of the English Language, and basic computers user skills.

PROGRAMME DESIGN

The Fundamentals of Public Procurement management comprises of five (5) units:

1. Induction to Public Procurement Management and Practice
2. Public Procurement Process
3. Preparation of Bid Documents
4. Bid Evaluation
5. Public Procurement Contract Management

TARGET GROUP(S)

This programme is designed for aspiring procurement officers or those in functions that include close interaction with procurement, such as programme and project staff seeking training in the Namibian Public Service, and public procurement strategy in the local authorities, parastatal and Office/Ministry/Agencies in Namibia and Private Sector employees. Private individuals who meet the requirements and would like to partake in this programme may also be considered.

Date	Host Towns/City	Time
28 FEB – 4 MARCH 2022	Windhoek, Ongwediva, Keetmanshoop	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
14 MAR – 18 MAR 2022	Windhoek, Otjiwarongo, Zambezi (Katima), Swakopmund	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
28 MAR – 1 APR 2022	Windhoek, Ondangwa, Gobabis, Rundu	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
11 APR – 15 APR 2022	Windhoek, Walvis Bay, Ongwediva	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
25 APR – 29 APR 2022	Windhoek, Ondangwa, Zambezi (Katima), Mariental	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
9 MAY – 13 MAY 2022	Windhoek, Keetmanshoop, Swakopmund	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
23 MAY – 27 MAY 2022	Windhoek, Otjiwarongo	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
6 JUN – 10 JUN 2022	Windhoek, Rundu, Swakopmund, Ongwediva	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
20 JUN – 24 JUN 2022	Windhoek, Zambezi (Katima), Ondangwa	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)
4 JUL – 8 JUL 2022	Windhoek, Zambezi (Katima), Walvis Bay	08h00 – 17h00 Full-time (One week) 18h00-21h00 Part-time (Two weeks)

For enquiries please contact:

Mr Sylvester Kaukungua: Tel: 061 207 2544, **Cell:** 081 253 6262, **Email:** skaukungua@nust.na

Mr Joubert Tawana: Tel: 061 296 4867, **Cell:** 0811 660 455, **Email:** jtawana@nipam.na

Mr Alfeus Shikongo: Tel: 061 413 508, **Cell:** 081 764 1565, **Email:** alfeus.shikongo@nbs.edu.na

FULL COURSE FEE: N\$ 4 900.00

AVAILABLE ONLINE