



The Namibia Institute of Public Administration and Management (NIPAM) is a state-owned enterprise established by the Namibia Institute of Public Administration and Management Act, 2010, (Act no.10 of 2010). NIPAM's mission is to transform the Public Sector of Namibia into an efficient, effective and accountable system through training, operational research, capacity evaluation, consultancy and strategic partnerships.

VACANCY

POSITION:

QUALITY ASSURANCE OFFICER

The incumbent will report to the Director: Academic Affairs

PATERSON	:	GRADE D1
MINIMUM	:	N\$ 402, 342. 00 (Total Employment Cost)
MAXIMUM	:	N\$ 523, 045. 00 (Total Employment Cost)

PRIMARY PURPOSE:

To oversee and coordinate the implementation and development of a quality assurance management system. Ensuring compliance and alignment of qualifications with National Qualifications Framework (NQF) regulations and accreditation requirements.

KEY PERFORMANCE AREAS:

- Quality Management
- Coordination
- External co-operation
- Quality Assurance Policies
- Training Needs and Improvements

EXPERIENCE AND QUALIFICATIONS

Minimum Qualifications and Experience

- Bachelor Degree in Education or equivalent qualification
- NQF Level 7
- 5 years' experience in the Quality Assurance environment of a Training Institution or National Qualification Authority.

NIPAM is an equal opportunity employer and encourages applications from designated groups e.g. women and persons with disabilities, in particular, in terms of the Affirmative Action (Employment) (Act No. 29 of 1998). Applications should include a Curriculum Vitae, Certified copies of qualifications and Identification document or passport. The closing date for applications is 31 March 2022 at 16:00 PM. Applications should be emailed to recruitment@nipam.na