



EXECUTIVE SUMMARY OF BID EVALUATION REPORT

(In terms of Section 55 (8) of the Public Procurement Act, 2015 (Act No. 15 of 2015))

PROJECT TITLE: SUPPLY AND IMPLEMENTATION OF VENUE MANAGEMENT SYSTEM.

PROCUREMENT REFERENCE No.: NCS/RFQ/NPM-004/2022/2023.

1. **Scope of Contract:** Supply and Implementation of Venue Management System.
2. **Procurement method used:** Request for Quotation
3. **Date of Invitation of Bids:** 03 May 2022
4. **Closing date for submission of bids:** 31 May 2022
5. **Date and place of opening of bids:** 31 May 2022, NIPAM Campus
6. **Number of submissions received by the closing date:** One (1)
7. **Responsiveness of Bids:** One (1) bidder submitted a bid in response to the invitation.
- 7.1. **Phase 1: Evaluation of Administrative and Legal Compliance (Mandatory Documents Requirements):**

The table below illustrates the summary findings on the received bid in terms of legal compliance to mandatory requirements.

#	Bidder's Name	Compliant / Non-Compliant	Reasons Non-Compliant
1.	Riqueza Digital Era Consultants Pty	Compliant	N/A

Directors: George Simataa (Chairperson), Nashilongo K. Shivute (Vice-Chairperson), Petrus T. Nevonga, Theo Mberirua, Petrus Shigwele, Walde Ndevashiya, Evelyn Naris-Zimba, Delvaline Möwes, Matthew Gowaseb.

Executive Director: Maria N. Nangolo

All official correspondence should be addressed to the Executive Director

8. Phase 2. Evaluation of Technical Proposals:

The table below illustrates the bidders' performance on technical evaluation in response to the set evaluation criteria as indicated in the terms of reference (RFP) document.

#	Bidder's Name	Minimum Required weightage Score	Target 100%	Actual Score	Qualified / Not Qualified
1.	Riqueza Digital Era Consultants Pty	70%	100%	100%	Qualified

9. Phase 3: Evaluation of Financial Proposal:

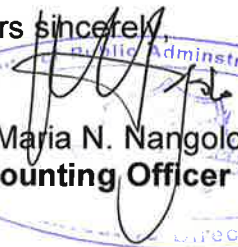
The table below illustrates the evaluation performance of the bidder after archiving the required minimum technical score Calculated based on this formula: $[(\text{Budgeted Amount (180,000.00)} / \text{Quotation Amount}) * 100\%]$


Name	Proposed Amount (VAT Inclusive) N\$	Scored Points	Rank
Riqueza Digital Era Consultants Pty [[450,000.00/405,518.75]*100]	405,518.75	110.96	1

10. Resolution:

Based on the above evaluations findings, this bid will be awarded to **Riqueza Digital Era Consultants Pty**, at the cost of **N\$405,518.75** (VAT Incl). This amount includes one-time software license fee and training, but excludes maintenance hourly rate of **N\$700.00** (VAT Incl) of the system during the three (3) years period.

Yours sincerely,


Ms Maria N. Nangolo
Accounting Officer



Directors: George Simataa (Chairperson), Nashilongo K. Shivute (Vice-Chairperson), Petrus T. Nevonga, Theo Mberirua, Petrus Shigwele, Walde Ndevashiya, Evelyn Naris-Zimba, Delvaline Möwes, Matthew Gowaseb.

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