



PROCUREMENT MANAGEMENT UNIT

REQUEST FOR SEALED QUOTATIONS FOR: WORKS

SERVICING AND REPAIR OF THE NIPAM WATER FOUNTAIN SYSTEM

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

PROCUREMENT REFERENCE NO: W/RFQ/NPM-01/2023/2024

BIDDER'S NAME: _____

PHYSICAL ADDRESS: _____

TEL/CELL NO: _____

CONTACT PERSON: _____

E-MAIL: _____

Issue Date: 16 June 2023

Closing Date: 27 July 2023 @ 12H00

To be deposited in the Tender Box located at Administration Building, Ground Floor, office number: G55.

Namibia Institute of Public Administration and Management, Olympia, Windhoek, Namibia
Tel: 061 2964700, procurement@nipam.na, www.nipam.na

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Letter of Invitation

W/RFQ/NPM-01/2023/2024

Dear Suppliers,

RFQ: SERVICING AND REPAIR OF THE NIPAM WATER FOUNTAIN SYSTEM.

The Namibia Institute of Public Administration and Management (NIPAM) invites you to submit your best quote for the items described in detail hereunder.

Any resulting contract shall be subject to the terms and conditions referred to in the document.

Inquiries, if any, should be addressed to: procurement@nipam.na

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

Mr Vernon Van Wyk
Head of PMU

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SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The Namibia Institute of Public Administration and Management reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing, and returning:

- (a) the Quotation Letter in Section II
- (b) the List of Goods and Price Schedule Section III.
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The quotation validity period shall be 60 days from the date of bid submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) have a valid company Registration Certificate.
- (b) have an original valid good Standing Tax Certificate.
- (c) have an original valid good Standing Social Security Certificate.
- (d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998.
- (e) have submitted a written undertaking as contemplated in section 138(2) of labour Act, 2007.
- (f) have a certificate indicating SME Status (if Applicable)
- (g) Submit signed Bid securing Declaration.

5. Bid Securing Declaration

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

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6. Exclusive Preference to Local Suppliers

The applications of exclusive preferences to local suppliers will be completed after the above evaluation phases. Only bidders who have passed will be considered at this stage following Sections 70(1) and 72 of the Public Procurement Act, Act No. 15 of 2015, and No. 3 of 2022 as Amended together with the Code of Good Practice of the said act.

Categories of Bidders	Margin of Preference	Documentary Evidence
Manufacturer	2%	<ul style="list-style-type: none"> - Certificate of registration from a registering authority - Declaration by the bidder that the manufactured goods meet local content as determined in Annexure ^ as per the cost structure for Value Added Calculation in Annexure 1, and as certified by an Accountant.
Micro, Small and Medium Enterprise	1%	<ul style="list-style-type: none"> - SME registration certificate - Declaration indicating the percentage of Namibian MSME ownership.
Women owned enterprise	1%	<ul style="list-style-type: none"> - IDs of all shareholders - Founding statement/company registration indicating ownership structure/shareholder certificate - Declaration indicating the percentage of Namibian female ownership.
Youth owned enterprise	2%	<ul style="list-style-type: none"> - IDs of all shareholders - Founding statement / company registration indicating ownership structure/shareholder certificate - Declaration indicating the percentage of Namibian youth ownership
Previously Disadvantaged Person owned enterprise	2%	<ul style="list-style-type: none"> - IDs of all shareholders - Founding statement/company registration indicating ownership structure/shareholder certificates - Declaration indicating the percentage of Namibian PDPs ownership
Suppliers providing environmental protection	1%	<ul style="list-style-type: none"> - Declaration and proof that the bidder meets the requirements set out in the bidding document
Suppliers providing employment to Namibian	1%	<ul style="list-style-type: none"> - Declaration that bidder employs 50% or more Namibian citizens
Total	10%	

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7. Delivery

Delivery shall be 10 days after acceptance/issue of Purchase Order. Deviation in delivery period shall be considered if such deviation is reasonable.

8. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name at the back of the envelope.

9. Submission of Quotations

Quotations should be deposited in the Bid Box located at the **NIPAM Campus, Paul Nash Street, Erf 27, Ground Floor, Administration Block, Office G55**, not later than 27 July 2023 @ 12H00.

Quotations by post or hand delivered should reach same address by the same date and time at latest. Late quotations will be rejected.

Quotations received by e-mail will not be considered.

10. Opening of Quotations

Quotations will be opened internally by the Public Entity immediately after the closing time referred to in section 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of the Public Entity and avail to any bidder on request within three working days of the Opening.

11. Evaluation of Quotations

The Public Entity shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of evaluated cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

12. Technical Compliance

shall submit along with their quotation's documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Public Entity's requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

13. Prices and Currency of Payment

Prices shall be fixed in Namibian Dollars.

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

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15. Notification of Award and Debriefing

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within 7 days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

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SECTION II: QUOTATION LETTER
(To be completed by Bidders)

Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments.

If your quotation is not authorised, it will be rejected.

Quotation addressed to:	Namibia Institute of public administration and management
Procurement Reference Number:	W/RFQ/NPM-01/2023/2024
Subject matter of Procurement:	SERVICING AND REPAIR OF THE NIPAM WATER FOUNTAIN SYSTEM AT THE ADMINISTRATION BUILDING

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security/Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead [forfeiture of the security amount / disqualification on the grounds mentioned in the BDS]

The validity period of our Quotation is _____ days *[insert number of days]* from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within _____ *[insert number]* days from date of issue of Purchase Order/ Letter of Acceptance.

Works will be completed within _____ *[insert number]* days from date of issue of Purchase Order/ Letter of acceptance.

Quotation Authorised by:

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Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./Fax	

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**Appendix to Quotation Letter
 BID SECURING DECLARATION
 (Section 45 of Act) (Regulation 37(1) (b) and 37(5))**

Date:

Procurement Ref No.:

To: Namibia Institute of public Administration and Management

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity.**
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid.**
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or**
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder.

Signed:

.....

Capacity of.....

Name:

.....

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.] ****Delete if not applicable / appropriate***

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Republic of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Witten undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:.....

Procurement Description:

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

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3. UNDERTAKING

I*[insert full name]*, owner/representative

of*[insert full name of company]*

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

1. A labour inspector may conduct unannounced inspections to assess the level of compliance
2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.

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SECTION III: SCOPE OF WORK

1. Specification (Requirements):

Servicing and repair of the NIPAM water fountain system in front of the administration building

Product Details	Quantity
<p>SERVICING AND REPAIR OF THE NIPAM WATER FOUNTAIN SYSTEM IN FRONT OF THE ADMINISTRATION BUILDING</p> <p>Compulsory Site Visit: 7 July 2023 @ 10H00 Namibia Institute of Public Administration and Management 27 Paul Nash Street Olympia Windhoek Namibia</p> <p>Contact Person: Ms. Victoria Shikudule Manager: Estates and Supply Chain T: +264 61 296 4820</p> <p>Assisted by: Mr. Max Shoopala</p> <p>NB! Bidders not attending the site visit will not be considered for evaluation</p>	

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SECTION IV: PRICED ACTIVITY SCHEDULE

Procurement Reference Number: **W/RFQ/NPM-01/2023/2024**

Complete the unit and total prices for each item listed below. Authorise the prices quoted in the signature block below.

The quantities shown below are approximate and not subject to re-measurement for payment purposes.

Item No	Brief Description of Works	Quantity	Unit of Measure	Unit Price (N\$)	Total Price (N\$)
A*	B*	C*	D*	E	F
	Servicing and Repair of the NIPAM Water Fountain System				
Enter 0% VAT rate if VAT exempt.				Subtotal	
				VAT @ %	
				Total	

*Columns A to D to be completed as applicable by the Public Entity

Priced Activity Schedule Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:	Company		

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SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Item No	Specifications and Performance Required	Compliance of Specifications and Performance Offered	Details of Non-Compliance/ Deviation (if applicable)
A*	B*	C	D
	Servicing and Repair of the NIPAM Water Fountain System		

* Columns A and B to be completed by Public Entity.

Specifications and Compliance Sheet Authorised by:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

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SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **W/RFQ/NPM-01/2023/2024**) available on the website of the Public Entity (NIPAM) except were modified by the Special Conditions below

SECTION VIII SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: _____

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract.

GCC Clause Reference	Special Conditions
Employer GCC 1.1(r)	Namibia Institute of Public Administration and Management
Intended Completion Date GCC	The intended completion date is: 4 weeks after acceptance of official order.
Project Manager GCC 1.1(y)	The Project Manager is: Ms. Victoria Shikudule
Site GCC 1.1(aa)	The Site is located at: 27 Paul Nash Street Olympia Windhoek Namibia
Start Date GCC 1.1(dd)	The Start Date shall be: 5 Days after official order is issued
The Works GCC 1.1(hh)	The Works consist of: Servicing and Repair of the Water Fountain System
Interpretation GCC 2.2	The project will be completed in the following sections: Wholly completed
Interpretation GCC2.3	The following additional documents shall form part of the contract: <ul style="list-style-type: none"> • General conditions contract • Purchase order • Quotation letter • Bid securing declaration • Written undertaking in terms of section 138 of the Labour Act of 2007 • Priced activity schedule

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GCC Clause Reference	Special Conditions
Language and Law GCC 3.1	<p>The language of the contract is English</p> <p>The law that applies to the Contract is the law of Namibia.</p>
Project Manager's Decisions 4.1	<p>The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.</p>
Delegation GCC 5.1	<p>The Project Manager <i>may not</i> delegate his/her duties.</p>
Notices GCC 6	<p>Any notice shall be sent to the following addresses: For the Employer, the address shall be:</p> <p>Namibia Institute of Public Administration and Management 27 Paul Nash Street Olympia Windhoek Namibia Tel: +264 61 296 4700 Fax +264 61 296 4819, procurement@nipam.na Ms Johanna Shifotoka / Ms Justina Amwaalwa</p>
Insurance GCC 13.1	<p>Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be:</p> <ul style="list-style-type: none"> (a) for the Works, Plant and Materials: <i>(for the full amount of the works including removal of debris, professional fee etc...)</i> (b) for loss or damage to Equipment: <i>(for the replacement value of the equipment that the contractor intends to use on site until the taking over by the Employer.</i> (c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract <i>for an amount representing the value of the properties that are exposed to the action of the contractor in the execution of the works. It will extend to the property of the Procuring Entity as well).</i> (d) for personal injury or death: <ul style="list-style-type: none"> (i) of the Contractor's employees: [The Contractor shall take an adequate insurance cover for its

GCC Clause Reference	Special Conditions
	<p>employees for any claim arising in the execution of the works].</p> <p>(ii) of other people: [This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives].</p> <p>(e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable.</p> <p>The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at sole expense of the contractor.</p>
Site Date GCC 14.1	The site Data shall be: Namibia Institute of Public Administration and Management
Possession of the Site GCC 20.1	The Site Possession Date shall be: 5 Days after issuing of Purchase Order
Procedure for Disputes GCC 24	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
Program GCC 25.1	The Contractor shall submit for approval a Program for the Works within 5 days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
GCC 25.3	Program updates shall be required..
Defects Liability Period GCC 33.1	The Defects Liability Period is: 6 Months
Payment Certificates GCC 39.7	A single statement of the estimated value of the work executed shall be submitted on completion of the Works. The Project Manager shall check the statement and certify the amount to be paid to the Contractor.
Payments GCC 40	<p>The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by:</p> <p>(a) the payment certificate; and</p> <p>(b) a certificate of Completion of the Works.</p>

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GCC Clause Reference	Special Conditions
Adverse weather Conditions GCC 41.1 (I)	Not Applicable
Price Adjustment GCC 44.	The Contract is not subject to price adjustment.
Retention GCC 45.	No proportion of any payments shall be retained
Liquidated Damages GCC 46.1	The liquidated damages for the whole of the Works are: Not Applicable
Bonus GCC 47.1	The rate for the Bonus per calendar day is: Not Applicable
Advance Payment GCC 48.1	No advance payment shall be made
Performance Security GCC 49.1	No Performance Security is required
GCC 56.1	As built drawings or operating and maintenance manuals are: Not Applicable
GCC 59.1	The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is: Not Applicable

QUOTATION CHECKLIST SCHEDULE

Procurement Reference No.: W/RFQ/NPM-01/2022/2023

Description	Attached	Not Attached
Quotation letter		
Priced Activity Schedules		
Specification and Compliance Sheet		
Bid Security(if applicable)		

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1. Evaluation Methodology

Quality and Cost-Based Selection Method will be used for evaluation of the Quotation. As per this method, a weightage of 70% and 30% has been assigned to the technical proposal of the product and quotation, respectively.

The criteria consist of the following part:

i. **Part 1: Mandatory requirements:**

The eligibility criteria will be assessed based on a “**Yes**” or “**No**”. All bidders that pass with “**Yes**” in **ALL** the required documents as stated in table 1 will be considered for the next stage (technical evaluation).

ii. **Part 2: Evaluation of the Specifications or Technical Requirements:**

Bidders will be assessed against the technical evaluation criteria as stated in table 2 as per the weight stated therein. The total technical evaluation is of 100%. For a bidder to proceed to the next stage (Financial Evaluation), the bidder must score 75% and above. Bidders who fail to achieve the required minimum score of 75% will be deemed as “technically non-responsive”. Such bidders will be excluded from being considered for further evaluation.

iii. **Part 3: Evaluation of the Quotation**

The suppliers are requested to submit a quotation that justifies the specifications as provided in the requirements specification or scope of service.

The process to be followed for evaluating the quotations is as follows:

- i. Suppliers will be evaluated on the mandatory documents.
- ii. The technical proposals of only those suppliers will be evaluated who fulfils the mandatory requirements.
- iii. The product specification of those suppliers who meet the mandatory requirements will be evaluated based on the technical specification criteria. The minimum score to pass the technical criteria (specification) is 100%.
- iv. The quotation of suppliers who score 100% and above in the technical criteria (product specification) will then be evaluated.
- v. Exclusive preference will be given to local suppliers if evidence is supplied based on the score sheet on page 3, no. 6.

The following formula will be used to evaluate and score the quotation:

$$(\text{Budgeted Amount} / \text{Quotation Amount}) * 100$$

The financial/Quotation amount will be scored as follow:

- i. Price 30%
- ii. Exclusive preference 10%

The final score will be based upon the following weightage formula:

$$[(\text{Technical Score}) * 70\%] + [(\text{Quotation Score}) * 30\%]$$

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Table 1: Mandatory Documentation and eligibility criteria

Document Description	Yes	No
• Certified copy of company registration certificate (Incorporating Document)		
• Original / Certified copy of a valid Good Standing Tax Certificate from NamRA		
• Original / Certified copy of a valid Good Standing Certificate from Social Security Commission		
• A valid certified copy of the Affirmative Action Compliance Certificate or in its absence, proof from the Employment Equity Commissioner that the bidder is not a relevant employer or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;		
• Completion of Written Undertaking as Contemplated in Section 138(2) of the Labour Act,2007; and		
• Bid Submission Form, Attached certified copy of the identity document (ID) or a certified copy of a valid passport of shareholders		
• Bid Securing Declaration;		
• Joint Venture Partner Information form (only in the event of a Joint Venture)		
• Duly signed and completed Quotation Letter		
• Original fully signed and initialed bidding document		
• Completed Price Activity Schedule;		
• Attended the compulsory site inspection		
• Valid certified copy of fitness certificate from Local Authority		
• SME Certificate (if the bidder is registered as SME) Non-SMEs will not be disqualified		

NB! The Bidding Document must be fully signed and initialed on every page.

Only bidders who complied with **ALL** “Yes” at table 1 will be considered for Technical Evaluation stage.

Bidder's that do not comply with the above stipulated mandatory requirements will be deemed non-responsive, and will be excluded from further evaluation (Technical Evaluation)

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Table 2: Technical Evaluation

Criteria				
Criteria	Sub-Criteria	Requirements	Scoring	Maximum Points
Organizational Experience	Provide three (3) reference letters as main contractor signed by the CEO, Accounting Officer, Head of PMU for construction / renovation work successfully completed in the last 5 years	Proof of 3 projects and above	35	35
		Proof of 2 projects	25	
		Proof of 1 projects	15	
		No proof of projects	0	
	Monetary value for completed projects during the past 5 years	N\$ 500,000 and above	25	25
		N\$ 300,000 – N\$ 500,000	15	
		Below N\$ 300,000	5	
Experience key staff assigned (site personnel) in relation to the scope of work	Foreman (Site supervisor) with more than 5 years' experience	Proof of CV, reference letters or qualifications	15	15
	Foreman (Site supervisor) with less than 5 years' experience	Proof of CV, reference letters or qualifications	5	
Job creation or permanent employment created	Bidder must provide a certified copy of an employee list from the Social Security Commission of Namibia to confirm employment of at least five (5) employees by the bidder	Proof of 5 or more employees	25	25
		Proof of 3 to 5 employees	10	
		Proof of 1 to 2 employees	5	
Total				100

NB! Bidders must equip staff with all the necessary health and safety gears, as the public entity will not be held liable for any injuries arising during the execution of work.

For a bidder to proceed to the next stage (Financial Evaluation), the bidder must score 75% and above. Bidders who fail to achieve the required minimum score of 75% will be deemed as “technically non-responsive”. Such bidders will be excluded from being considered for further evaluation (Financial Evaluation)

Price and Price Preference: Offers that are substantially responsive shall be compared based on evaluated cost to determine the lowest evaluated quotation. Only bids determined compliant with all stages of evaluation above will be considered in terms of price. Prices of bids deemed not fair and reasonable may be considered.

NB! The bid will be awarded to the lowest quoted, substantively responsive, and technically compliant bidder.

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