



**NIPAM**  
NAMIBIA INSTITUTE OF PUBLIC  
ADMINISTRATION AND MANAGEMENT

**PROCUREMENT MANAGEMENT UNIT**

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**BID OPENING REPORT**

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**SUBJECT: SUPPLY AND DELIVERY OF KITCHEN CUTLERIES AND CROCKERIES**

**PROCUREMENT REFERENCE NO: G/ONB/NPM-04/2023/2024**

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# BID OPENING REPORT

## SUBJECT: SUPPLY AND DELIVERY OF KITCHEN CUTLERIES AND CROCKERIES

### 1. INTRODUCTION

NIPAM advertised a bid for the procurement of Supply and Delivery of Kitchen Cutleries and Crockeries, the procurement reference number: G/ONB/NPM-04/2023/2024 on the 23<sup>rd</sup> of June 2023, with a closing date of the 3<sup>rd</sup> of August 2023 at 15:00.

The opening of bids was done by the Procurement Management Unit on the 3<sup>rd</sup> of August 2023. The following members were present:

- Vernon van Wyk – Head: Procurement Management Unit
- Victoria Shikudule – Procurement Support
- Justina Amwaalwa – Procurement Support
- Festus Lumbu – Procurement Support

The Institution received six (6) bids in respond to the advert from the following bidders:

No	Company Name
1	Junar Trading cc
2	Panemma Investment
3	Tyangula Trading
4	African Packaging
5	Hotline Catering
6	Samsol Power Tech

### 2. OPENING OF BIDDING DOCUMENTS

All provisions of the Public Procurement Act, 2015 (Act No. 15 of 2015) and the Public Procurement Regulations, 2017 were followed during the opening.

The Procurement Management Unit only looked at the following:

- Name of the bidder
- The total amount of each bid (Exclusive VAT)
- The presence or absence of the bid securing (If required)
- And the mandatory documents referred to in Section 50 (2) as captured in the table below.

Porvided "Yes" / "No"						
No	Company Name	Amount Proposed (N\$)	Company Registratio n	NamRA Goodstand ing	SSC Goodstand ing	Affrimative Action / Equity Commission
1	Junar Trading cc	555,370.00	Yes	Yes	Yes	Yes
2	Panemma Investment	978 550.00	Yes	Yes	Yes	Yes
3	Tyangula Trading	794 297.90	Yes	Yes	Yes	Yes
4	African Packaging	484 162.86	Yes	Yes	Yes	Yes
5	Hotline Catering	618 921.00	Yes	Yes	Yes	Yes
6	Samsol Power Tech	682 645.55	Yes	Yes	Yes	Yes

### 3. CONCLUSION

The Procurement Management Unit would like to **CONFIRM** that there was no bid that were modified, withdrawn, substituted or accepted after the closing of the tender.

The bid documents are forwarded to the Bid Evaluation Committee for evaluations.

  
Vernon van Wyk

Head: Procurement Management Unit



Date: 15/08/2023