

## **EXECUTIVE SUMMARY OF BID EVALUATION REPORT**

**(In terms of Section 55 (8) of the Public Procurement Act Amendment Act  
(Act No. 3 of 2022))**

**PROJECT NAME:** SUPPLY AND DELIVERY OF KITCHEN CUTLERIES AND  
CROCKERIES

**PROCUREMENT REFERENCE No:** G/ONB/NPM-04/2023/2024

1. **SCOPE OF CONTRACT:** SUPPLY AND DELIVERY OF KITCHEN CUTLERIES AND CROCKERIES
2. **PROCUREMENT METHOD:** Goods: Open National Bid
3. **DATE OF INVITATION:** 23 June 2023
4. **CLOSING DATE FOR SUBMISSION OF BIDS:** 3 August 2023
5. **DATE AND PLACE OF OPENING OF BIDS:** 3 August 2023, NIPAM Campus
6. **NUMBER OF OFFERS RECEIVED ON TIME:** Six (6)
7. **RESPONSIVENESS OF BIDS:**
  - 7.1. **Phase 1: Evaluation of Administrative and Legal Compliance (Mandatory Documents):**
    - 7.1.1 The below summary illustrates the findings on received bids regarding legal compliance with mandatory documents.  
One (1) bidder failed to submit all required mandatory documents and were disqualified, are as follows:

- (i) Hotline Catering – Provided only one page of their founding statement, the Bid Evaluation Committee noted this as an incomplete document and therefore the bidder was disqualified and their bidding document could not be evaluated further.

7.1.2. Five (5) bidders submitted the required mandatory documents, as listed below, and proceeded to the technical evaluation stage.

- (i) Junar Trading Close Corporation
- (ii) Panemma Investments Close Corporation
- (iii) Tyanghula Trading Enterprises Close Corporation
- (iv) African Packaging (Pty) Ltd
- (v) Samsol Power Tech Investments Close Corporation

## **7.2. Phase 2: Technical Evaluations:**

The technical stage required bidders to attain minimum score points of 100% to proceed to the financial evaluation stage, and the score performances are as indicated below:

- (i) Junar Trading Close Corporation – **0%**  
(Did not provide as per specifications)
- (ii) Panemma Investments Close Corporation – **100%**  
(Provide as per specifications)
- (iii) Tyanghula Trading Enterprises Close Corporation – **0%**  
(Did not provide as per specifications)
- (iv) African Packaging (Pty) Ltd – **100%**  
(Provide as per specifications)
- (v) Samsol Power Tech Investments Close Corporation – **100%**  
(Provide as per specifications)

### 7.3. Phase 3: Financial Evaluation:

- 7.3.1 The most economically advantageous lowest financial proposal will be considered.
- 7.3.2 Three (3) bidders passed the technical evaluation and was evaluated based on their financial proposal.
- 7.3.3 The bidder's financial proposals are listed below:
- (i) African Packaging (Pty) Ltd - N\$ 556,787.33 (Incl. VAT)
  - (ii) Samsol Power Tech Investments CC - N\$ 785,042.38 (Incl. VAT)
  - (iii) Panemma Investments CC - N\$ 978,550.00 (Incl. VAT)

### 8. Conclusions and Recommendation:

Based on the above findings, **African Packaging (Pty) Ltd** submitted the most economically advantageous bid, costing **N\$ 556,787.33 including VAT**, for this procurement activity, "Supply and Delivery of Kitchen Cutleries and Crockeries."

Yours Sincerely,



Mr. Sankwasa Mubita  
Acting Accounting Officer



Date: 06/09/2023