



Name of Public Entity: NAMIBIA INSTITUTE OF PUBLIC ADMINISTRATION AND MANAGEMENT		Financial Period: 2024 / 2025						
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Acquisition of a Vehicle	1	G	Yes	ONB	950,000	1st Qtr	
2	Audio Visual Equipment	1	G	Yes	ONB	300,000	1st Qtr	
3	Supply and Installation of Biometrics and Installation of CCTV Cameras	1	NCS	Yes	ONB	700,000	1st Qtr	
4	Audit software and Training	1	NCS	Yes	ONB	150,000	1st Qtr	
5	Consultancy Service: Organisational Structure Review, Job Evaluation and Job Grading	1	CS	Yes	ONB	150,000	1st Qtr	
6	Consultancy Service: Team Building Consultant	1	CS	Yes	ONB	50,000	1st Qtr	
7	Organisational Wellness Project / Events	1	CS	Yes	ONB	100,000	1st, 2nd, 3rd 4th Qtr	
8	Consultancy Service: Policy, Process and Procedure Development	1	CS	Yes	ONB	150,000	1st, 2nd, 3rd Qtr	
9	Provision of Insurance Cover on Assets and Other Risk for Three (3) Years	1	CS	Yes	ONB	384,000	1st Qtr	
10	Servicing and Maintenance of Fire Extinguishers and Fire Detectors Three (3) years	Various	W	Yes	ONB	200,000	1st Qtr	
11	Supply and Delivery of Cleaning Materials for Three (3) years	Various	G	Yes	ONB	230,000	1st Qtr	
12	Supply and Delivery of Cafeteria Crockery and Equipment (2024)	Various	G	Yes	ONB	400,000	1st Qtr	
13	Supply and Delivery of Stationery for Three (3) years	Various	G	Yes	ONB	284,000	1st Qtr	
14	Upgrade of Financial System (ACCPAC)	1	NCS	Yes	ONB	550,000	1st Qtr	
15	NIPAM Website Upgrade	1	NCS	Yes	ONB	200,000	1st Qtr	
16	Fat-Trap Cleaning Services for Three (3) years	1	NCS	Yes	ONB	200,000	1st Qtr	
17	Maintenance and Annual Servicing of the Water Fountain for Three (3) Years	1	NCS	Yes	ONB	150,000	1st Qtr	
18	Provision of Advertising: Visual Video and Voice recording services	1	NCS	Yes	ONB	60,000	1st Qtr	
19	Provision of Monthly Fumigation Services (Kitchen) for three (3) years	12	NCS	Yes	ONB	300,000	1st Qtr	
20	Supplier of Marketing Materials	Various	NCS	Yes	ONB	250,000	1st Qtr	
21	Supply and Delivery of Durable Plastic Chairs (Heavy-duty)	200	G	Yes	ONB	120,000	1st Qtr	
22	Supply and Delivery of Electrical Bulbs with sundry requirements	Various	G	Yes	ONB	100,000	1st Qtr	
23	Supply and Delivery of Foldable Ten-seater Round Table	20	G	Yes	ONB	50,000	1st Qtr	
24	Supply and Delivery of NIPAM Branded Water Bottles	Various	G	Yes	ONB	250,000	1st Qtr	
25	Organisational Development and Certification in specialised fields	1	CS	Yes	ONB	500,000	2nd Qtr	
26	Academic Management Application	1	NCS	Yes	ONB	840,000	2nd Qtr	
27	Supply and Delivery of Secure Certificates and Printing Personalization Solution	1	NCS	Yes	ONB	600,000	1st Qtr	
28	Consultancy Services: Assessment and Appraiser of Moveable Assets	1	CS	Yes	ONB	200,000	2nd Qtr	
29	Cybersecurity hardware and monitoring solution	1	NCS	Yes	ONB	100,000	2nd Qtr	
30	Fortinet Firewall - Licence Renewal (3 yr)	1	NCS	Yes	ONB	150,000	2nd Qtr	
31	Fortinet Analyser Hardware and Installation	1	G	Yes	ONB	220,000	1st Qtr	
32	Internet Redundant Link	1	NCS	Yes	ONB	720,000	2nd Qtr	
33	IT Helpdesk Application	1	NCS	Yes	ONB	20,000	2nd Qtr	
34	Repair and replacement of Window blinds in the Boardrooms (1 & 2)	1	W	Yes	ONB	100,000	2nd Qtr	
35	Servicing of the Generator for three (3) years	10	W	Yes	ONB	25,000	2nd Qtr	
36	Supply and Delivery of Office Chairs "High Back Bonded Leather"	10	G	Yes	ONB	90,000	2nd Qtr	
37	Veeram Backup Software Renewal - One (1) Year Licence Renewal	1	NCS	Yes	ONB	50,000	2nd Qtr	
38	Virtual server environment support SLA for Three (3) years	1	NCS	Yes	ONB	200,000	2nd Qtr	
39	Vmware vCentre & vSphere Server - One (1) Year Licence Renewal	6	NCS	Yes	ONB	250,000	2nd Qtr	
40	Electronic Document and Records Management System (EDRMS)	1	NCS	Yes	ONB	100,000	2nd Qtr	
41	Human Capital Management System Upgrade (SAGE ESS)	1	NCS	Yes	ONB	600,000	2nd Qtr	
42	Organisational Development: Organisational Climate Satisfactory Survey	1	CS	Yes	ONB	50,000	2nd Qtr	
43	Organisational Development: Yearend Function	1	NCS	Yes	ONB	70,000	3rd Qtr	
44	CISCO Camera Upgrade	1	NCS	Yes	ONB	300,000	3rd Qtr	
45	Debt Collection Services for Three (3) Years	1	NCS	Yes	ONB	200,000	3rd Qtr	
46	Exclaimer Email Signature Solution	1	NCS	Yes	ONB	250,000	3rd Qtr	
47	Kaspersky Anti Virus Licence - Renewal (2 yr)	1	NCS	Yes	ONB	30,000	3rd Qtr	
48	Microsoft Volume Subscription - Licence Renewal (3 yr)	1	NCS	Yes	ONB	50,000	4th Qtr	
49	D-BIT Fixed Assets - Licence Renewal	1	NCS	Yes	ONB	120,000	4th Qtr	
50	Moodle Hosting Subscription (E-Learning) (2 years)	1	NCS	Yes	ONB	25,000	4th Qtr	
51								
						12,263,000		



Approved - Acting Accounting Officer (Name): Ms Rebekka Kakololo  
 Signature:  Date: 02/04/2020