



Name of Public Entity: NAMIBIA INSTITUTE OF PUBLIC ADMINISTRATION AND MANAGEMENT		Financial Period: 2024 / 2025						
Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Acquisition of a Vehicle	1	G	Yes	ONB	950,000	1st Qtr	
2	Audio Visual Equipment	1	G	Yes	ONB	300,000	1st Qtr	
3	Audit Software and Training	1	NCS	Yes	ONB	150,000	1st Qtr	
4	Consultancy Service: Organisational Structure Review, Job Evaluation and Job Grading	1	CS	Yes	ONB	150,000	1st Qtr	
5	Consultancy Service: Team Building Consultant	1	CS	Yes	ONB	50,000	1st Qtr	
6	Fortinet Analyzer: Hardware and Installation	1	G	Yes	ONB	220,000	1st Qtr	
7	NIPAM Website Upgrade	1	NCS	Yes	ONB	200,000	1st Qtr	
8	Provision of Insurance Cover on Assets and Other Risk for Three (3) Years	1	CS	Yes	ONB	384,000	1st Qtr	
9	Service and Maintenance of Fire Extinguishers and Fire Detectors Three (3) years	Various	W	Yes	ONB	200,000	1st Qtr	
10	Supply and Deliver of Cleaning Materials for Three (3) years	Various	G	Yes	ONB	230,000	1st Qtr	
11	Supply and Delivery of Cafeteria Crockery and Equipment (2024)	Various	G	Yes	ONB	400,000	1st Qtr	
12	Supply and Delivery of Stationery for Three (3) years	Various	G	Yes	ONB	284,000	1st Qtr	
13	Supply and Installation of Biometrics and Installation of CCTV Cameras (Audio-Visual Equipment)	1	G	Yes	ONB	700,000	1st Qtr	
14	Supply, Delivery and Installation of a Financial System (Sage Intacct)	1	NCS	Yes	ONB	550,000	1st Qtr	
15	Fat-Trap Cleaning Services for Three (3) Years	1	NCS	Yes	ONB	150,000	1st Qtr	
16	Maintenance and Annual Servicing of the Water Fountain for Three (3) Years	1	NCS	Yes	ONB	60,000	1st Qtr	
17	Provision of Advertising: Visual Video and Voice recording services	1	NCS	Yes	ONB	300,000	1st Qtr	
18	Provision of Monthly Fumigation Services (Kitchen) for three (3) years	12	NCS	Yes	ONB	300,000	1st Qtr	
19	Supplier of Marketing Materials	Various	NCS	Yes	ONB	300,000	1st Qtr	
20	Supply and Delivery of Durable Plastic Chairs (Heavy-duty)	200	G	Yes	ONB	250,000	1st Qtr	
21	Supply and Delivery of Electrical Bulbs with sundry requirements	Various	G	Yes	ONB	120,000	1st Qtr	
22	Supply and Delivery of Foldable Ten-seater Round Table	20	G	Yes	ONB	100,000	1st Qtr	
23	Supply and Delivery of NIPAM Branded Water Bottles	Various	G	Yes	ONB	50,000	1st Qtr	
24	Supply and Delivery of Secure Certificates and Printing Personalization Solution	1	NCS	Yes	ONB	600,000	1st Qtr	
25	Organisational Wellness Project / Events	1	CS	Yes	ONB	100,000	1st, 2nd, 3rd, 4th Qtr	
26	Consultancy Service: Policy, Process and Procedure Development	1	CS	Yes	ONB	150,000	1st, 2nd, 3rd Qtr	
27	Academy Management Application	1	NCS	Yes	ONB	840,000	2nd Qtr	
28	Consultancy Services for Land and Building Valuation Services (NIPAM Campus)	1	CS	Yes	ONB	30,000	2nd Qtr	
29	Consultancy Service: Assessment and Appraisal of Moveable Assets	1	CS	Yes	ONB	200,000	2nd Qtr	
30	Cybersecurity monitoring solution	1	NCS	Yes	ONB	70,000	2nd Qtr	
31	Fortinet Firewall - License Renewal (3 Years)	1	NCS	Yes	ONB	150,000	2nd Qtr	
32	Internet Redundant Link	1	NCS	Yes	ONB	720,000	2nd Qtr	
33	IT Helpdesk Application	1	NCS	Yes	ONB	20,000	2nd Qtr	
34	Organisational Development and Certification in specialised fields	1	CS	Yes	ONB	500,000	2nd Qtr	
35	PBX Service Provider Maintenance and Support Services (2 years)	1	NCS	Yes	ONB	100,000	2nd Qtr	
36	Provision of Internal Audit Services (3 years)	1	CS	Yes	ONB	1,350,000	2nd Qtr	
37	Repair and replacement of Window blinds in the Boardrooms (1 & 2)	Various	W	Yes	ONB	100,000	2nd Qtr	
38	Servicing of the Generator for three (3) years	1	W	Yes	ONB	25,000	2nd Qtr	
39	Supply and Delivery of Office Chairs "High Back Bonded Leather"	10	G	Yes	ONB	90,000	2nd Qtr	
40	Veeam Backup Software Renewal - One (1) Year License Renewal	1	NCS	Yes	ONB	50,000	2nd Qtr	
41	Virtual server environment Support SLA for Three (3) years	1	NCS	Yes	ONB	200,000	2nd Qtr	
42	Vmware vCentre & vSphere Server - One (1) Year License Renewal	6	NCS	Yes	ONB	250,000	2nd Qtr	
43	Electronic Document and Records Management System (EDRMS)	1	NCS	Yes	ONB	100,000	2nd Qtr	
44	Human Capital Management System Upgrade (SAGE 300 People)	1	NCS	Yes	ONB	600,000	2nd Qtr	
45	Organisational Development: Organisational Climate Satisfactory Survey	1	CS	Yes	ONB	50,000	2nd Qtr	
46	GISCO Switch Replacement	1	NCS	Yes	ONB	300,000	3rd Qtr	
47	CCTV Camera Upgrade	1	NCS	Yes	ONB	200,000	3rd Qtr	
48	Debt Collection Services for Three (3) Years	1	NCS	Yes	ONB	250,000	3rd Qtr	
49	Exclaimer: Email Signature Solution	1	NCS	Yes	ONB	30,000	3rd Qtr	
50	Organisational Development: Yearend Function	1	NCS	Yes	ONB	70,000	3rd Qtr	
51	Kaspersky Anti-Virus License - Renewal (2 years)	1	NCS	Yes	ONB	50,000	4th Qtr	
52	Microsoft Volume Subscription - License Renewal (3 years)	1	NCS	Yes	ONB	120,000	4th Qtr	
53	D-BIT Fixed Assets - License Renewal	1	NCS	Yes	ONB	25,000	4th Qtr	
54	Moodle Hosting Subscription (E-Learning) (2 years)	1	NCS	Yes	ONB	13,713,000	4th Qtr	
Total Amount Estimated								

Approved - Acting Accounting Officer (Name): Ms Rebekka Kakololo
 Signature: 
 Date: 16/07/2024