NIPAM
NAMIBIA INSTITUTE OF PUBLIC ADMINISTRATION AND MANAGEMENT

MONITORING & EVALUATION

This course focuses on monitoring and internal/external evaluations and shows how these processes are used to measure the results of a project. It provides a step-by-step guide on how to monitor and evaluate projects and adapt them if and when necessary.Development projects need continuous tracking in addition to periodic assessments in order to be effective and efficiently. Stakeholders, project implementation team, beneficiaries and general public's require constant feedback on project performance. Consequently, the M & E training workshop will equip you with advanced Project Monitoring and evaluation skills including developing an appreciation of the components of an effective M & E Plan, Data collections methods, tools, ethical considerations in data collection, statistical analysis, processing, storage, sharing and feedback mechanisms and reporting to enhance your capacity of managing the project effectively and efficiently to deliver on the expected intervention outcomes.

Venue: Windhoek, NIPAM Campus

Duration: Five (5) Days

COURSE LEARNING OUTCOMES

- Distinguish between process-, outcome-, and impact-level evaluations.
- Explain the different monitoring and evaluation conceptual approaches and frameworks.
- Identify key stakeholders in program monitoring and evaluation.
- Identify methods for overcoming barriers to effective monitoring and evaluation.
- Identify appropriate indicators for each technical area.
- Design systems to manage and use data and provide feedback to appropriate staff.
- Design country/site-specific monitoring flow process based on organizational structure (e.g. single country office, field office, or regional office).
- Design and implement a monitoring and evaluation work plan for a country/site program, taking into consideration donor requirements.

WHO SHOULD ATTEND?

Applicants must be appointed officials in central, regional and local government and Public Enterprises.

COURSE CONTENT

Module 1: Introduction to Monitoring and Evaluation
Module 2: Collecting, Analysing, and Using Monitoring Data
Module 3: Developing a Monitoring and Evaluation Work Plan

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