

NOTICE OF CLARIFICATION

(In terms of Section 34 (3)(a) of the Public Procurement Regulations: Public Procurement Act, 2015)

Project Name: **SUPPLY AND INSTALLATION OF A SECURE CERTIFICATE SOLUTION**

Procurement Reference No: **NCS/ONB/NPM-03/2026- 2027**

Closing Date for Submission of Bids: **16 September 2026**

1. BIDDER'S QUESTION:

- I. On page 13 of the tender document, ITB 15. Bid Prices and Discounts, 15.5 says EXW, CIP, CIF as specified in the BDS.
- II. On page 80 of the tender document in Special Conditions of Contract GCC 13.1a says For Imported Goods supplied on the basis of delivery to warehouse- DDP

Please identify which Inco Term applies to ensure we are compliant.

2. CLARIFICATION

NIPAM confirms that the applicable delivery terms for this procurement is: DDP (Delivered Duty Paid) – NIPAM Head Office, 27 Paul Nash Street, Olympia, Windhoek, Namibia, in accordance with Incoterms 2010 as provided for in GCC Sub-Clause 4.2(b).

(a) Section II, Bidding Data Sheet, is hereby amended by the insertion of the following:

ITB 15.5 — The applicable delivery term shall be DDP (Delivered Duty Paid), NIPAM Head Office, 27 Paul Nash Street, Olympia, Windhoek, in terms of Incoterms 2010.

Directors: Amb. Emilia Mkusa (**Chairperson**), Evelyn Zimba Naris (**Vice-Chairperson**), Dr Delvaline Möwes, Julius Namoloh, Magreth Mengo, Jan J. Nitschke, Morien Kambala, Michael Mutonga

Executive Director: Dr Heroldt V. Murangi
Company Secretary: Brian Chaka

All official correspondence should be addressed to the Executive Director

(b) Bidders shall quote prices inclusive of all costs of delivery to the NIPAM Head Office, Olympia, Windhoek, including inland transportation, courier and delivery charges, insurance, duties and all other charges necessary to effect delivery to the stated final destination.

3. EXTENSION OF DEADLINE FOR SUBMISSION OF BIDS

In order to afford all bidders reasonable time to take this Addendum into account in the preparation of their bids, and in terms of ITB Sub-Clauses 9.3 and 25.2, the deadline for the submission of bids is hereby extended as follows:

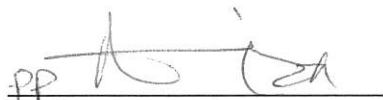
Current deadline: 16 September 2026 at 10h00

Revised deadline: 23 September 2026 at 10h00

Place of submission: Tender Box, Office No. G55, Ground Floor, NIPAM Campus, Erf 27, Paul Nash Street, Olympia, Windhoek

Revised bid opening: 23 September 2026 at 10h15, NIPAM Campus (venue to be communicated on arrival)

Yours Sincerely,



Justina Amwaalwa

Head: Procurement Management Unit

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